

Frequently Asked Questions (FAQs)

Homeowners' FAQs

1. **What are your office hours?**
 - Monday-Friday 8:00 am to 5:00 pm
 - Closed between 12:00 to 1:00 every day.
2. **How do I submit an address change?**
 - Fill out the online form here: [Homeowner Information Change Form](#)
3. **How do I report a violation?**
 - Fill out the online form here: [Covenant Violation Reporting Form](#)
4. **Where do I find out additional information specific to my HOA?**
 - Click the link for your HOA located to the right of the [CPMG Website](#).

Real Estate Agents, Mortgage Brokers, Appraisers and Title Companies FAQs

1. **How do I order a Status Letter, Questionnaire or Condominium Certification and what are the associated fees?**
 - Go to www.homewisedocs.com and place your order!
 - Breakdown of fees included on following page.

THE COLORADO PROPERTY MANAGEMENT GROUP, INC.

Colorado Property Management has teamed up with Homewise Docs to provide document services to Buyers/Sellers.

Following is a list of documents provided and their fees.

Bundle Name	Fees
Seller Required Disclosure Package (includes Status Letter)	200
Status Letter ONLY	100
Refinance Status Letter	50
Seller Required Disclosure Package (Documents ONLY)	75
1. Premier Lender Questionnaire Package (BEST VALUE!)	150
2. Standard Lender Questionnaire Bundle	125
Bank Owned Property Package with W-9 & Ledger (FOR FORECLOSED PROPERTIES)	250
Individual Products	Fees
Status Letter	100
Refinance Status Letter	50
Lender Questionnaire	100
Appraiser Questionnaire	40
Custom Questionnaire Rush Fee (*Add this fee to Questionnaire Rush Fees)	40
Documents	Fees
Annual Board Meeting Minutes	25
Annual Financials	25
Articles of Incorporation	25
Budget	25
Bylaws	25
CC&Rs	25
Current Unaudited Financial Documents	25
Insurance Dec Page	25
Regular Meeting Minutes	25
Reserve Report	50
Resolutions and Policies	25
Rules and Regulations	25
Unit Ledger	25
Additional Fees/Settings (Rush Fees, Updates, etc.)	Fees
Transfer Fee (paid at close) - Post processing fee	200
Status Letter 1 business days Rush Fee	65
Lender Questionnaire 1 business days Rush Fee	65
Status Letter Update from 1 to 21 days	0
Refinance Status Letter Update from 1 to 21 days	0
Lender Questionnaire Update from 1 to 30 days	25

NOTE:

The above information is provided by Colorado Property Management Group for general informational purposes only. All information is provided in good faith, however changes may be made in the fees/services. If there are questions the requester should verify with HomeWise.