

Penn Towers Homeowners Association
Board of Directors Meeting Minutes
Zoom Meeting – 4:30 PM
June 15, 2021

Meeting called to order at 4:30 pm. by Jeffrey Harms

Board members present: Jeffrey Harms, Jeannette Shea and Michael Gualtieri

Board members absent and excused: None

CPMG Staff: Mark Dougal, Association Manager CMCA, AMS.

Quorum of Board of Managers established. Minutes were taken and transcribed by Mark Dougal.

Homeowner Forum: There were 3 owners present. Issues discussed were: break in's, security, mail theft and interest in joining the Board.

Meeting Minutes: May 18, 2021

- On a motion duly made, seconded and unanimously carried it was resolved to approve the May 18, 2021 minutes as written.

President's Report: N/A

Association Managers' Report: Mark Dougal

- Mark Dougal gave an update on daily operations.

Old Business/Discussion Items:

- On a motion duly made, seconded and unanimously carried it was resolved to appoint Nancy Miller and Jillian McKinney to the Board of Directors.
- The Board discussed the future of energy use at Penn Towers including possible car charging stations and solar panels.

Contracts/New Business: None

Contract(s) Approved Between Meetings:

- Summit Services – Landscaping contract - \$3,100

Financials:

- **Motion** to approve the May 2021 financials prepared by CPMG, was duly made, seconded and unanimously passed, subject to audit.

Hearings:

Motion to access the following fines was made, seconded and passed unanimously. None

Correspondences: None

Executive Session: None

Adjournment: 5:17 p.m.

Next Meeting: July 20, 2021 – 4:30 PM – Zoom Meeting

Minutes approved:

Jeffrey Harms, President

Date