

WILLOW TRACE TOWNHOME ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING
MAY 11, 2021

MEMBERS PRESENT: Karen Slicker, Bob Comfort, Vicki Mobus and Vanessa Holmes.

MEMBERS ABSENT:

OTHERS PRESENT:

Homeowners: There was 1 owner present for the meeting via Zoom virtual meeting.

CALL TO ORDER: The meeting to order at 6:02 p.m.

APPROVAL OF MINUTES: Karen Slicker moved to approve the April 13, meeting minutes. Vicki Mobus seconded the motion. The motion carried unanimously.

FINANCIALS: Karen Slicker moved to approve the unaudited April 2021 as presented. Bob Comfort second the motion. The motion carried unanimously.

ASSOCIATION BUSINESS:

VIOLATION & FINE LETTER REVIEW/DISCUSSION: The Board reviewed the revised violation and fine letters submitted by manager. The Board tabled the discussion further, so additional review could be done.

PROOF OF LOSS MAILBOXES: The Board reviewed the Proof of Loss by the insurance. This item was tabled as a question was asked by a board member for clarification.

NEIGHBOR TO NEIGHBOR REQUEST: The Board discussed the circumstance between two neighbors within the community. It was requested that both owners attend an upcoming board meeting to see if understanding of issues could be worked out. The Board requested that letters be sent to the owners of this request.

ADJOURNMENT: The meeting was adjourned at 7:33 p.m. Next Board of Directors meeting is scheduled for June 8th, 2021. Communication on the next meeting will determine to be outdoors on property or to meet virtually.