

**Woodgate Terrace Homeowners Association Inc**

Board of Directors Meeting Minutes

January 23, 2019

Dick Thompson's Home

5:00 PM

Meeting was called to order at 5:00 p.m. by Dick Thompson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Dick Thompson and Lonnie Tyler

**Board Members absent and excused:** Brad Pierce

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** None

**Homeowner Forum:** 1 homeowners in attendance

**Approval of Meeting Minutes:**

- **Motion:** To approve the November 28, 2018 meeting minutes as written was made by Lonnie Tyler, seconded by Dick Thompson and passed unanimously.

**Association Manager's Report:**

Virginia provided update on daily operations.

- **Discussion:** the Board a newsletter with water conservation measures. Dick will forward for distribution.
- **Motion:** to approve the replacement of the skylights at 4917 due to weather damage was made by Dick Thompson, seconded by Lonnie Tyler and passed unanimously.
- **Discussion:** the Neighborhood Grant was discussed and Candy Thompson will be the lead on applying for the grant.

**Financials/Legal:**

- **Motion:** To accept the November 2018 and December 2018 financials as prepared by CPMG, subject to audit, was made by Dick Thompson, seconded by Lonnie Tyler and passed unanimously.
- Review:** The Attorney Status Report was reviewed

**Board Reports:** None

**Architectural:** None

**Hearings:** None

**Next Board Meeting-** February 27, 2019 5:00 PM

**Adjournment:** 6:35 p.m.